

WYMONDHAM TOWN COUNCIL



SUMMONS TO ATTEND – NOTICE is hereby given that a meeting of the Town Council Meeting is to be held on Tuesday 13th January 2026 at 6.30 pm in the Council Offices, Ketts Park, Harts Farm Road, Wymondham, NR18 0UT.

AGENDA

Attachment:

1. WELCOME AND OPENING STATEMENT

The Chairman will ask if anyone present wishes to record the proceedings. If so, the Chairman will remind those present that the Council has adopted a set of guidelines for recording, which must be observed throughout the meeting.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. DECLARATION OF MEMBERS' INTEREST

To receive declarations of personal, prejudicial and pecuniary interest from members relevant to items under discussion at the meeting.

A

4. CONFIRMATION OF PREVIOUS MINUTES

To receive and confirm the minutes of the meeting held on 2nd December 2025.

B

5. MATTERS ARISING

To receive updates in previous minutes (*no resolutions may be passed*).

6. COMMITTEES AND WORKING GROUPS

To receive Committee and Working Group minutes/notes and vote on the recommendations therein:

- a) New Cemetery Working Group Teams meeting held on 3rd December 2025
- b) Finance & Governance Committee meeting held on 16th December 2025

C

7. COUNCIL REPORTS

- a) To receive reports from County and District Councillors.
- b) To receive reports from Representatives on Outside Committees

8. PAYMENTS

To review and confirm payment of monthly creditors for December 2025.

D

9. MAYOR ENGAGEMENTS

To note the Mayor Engagements.

E

10. PUBLIC PARTICIPATION

Members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing orders 3 (f) this item is limited to 15 minutes, unless directed by the Chair of the meeting.

11. COUNCIL'S BUDGET AND PRECEPT FOR 2026/27

F

To receive, review and approve the Council's budget and set the precept for 2026/27.

12. ADMISSIONS TO MEETINGS

To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on that it is not in the public interest by reason of the confidential nature of the business to be transacted.

13. RENTAL AGREEMENT

G

To receive, review and approve the Rental Agreement for the new Allotment site

14. DATE OF THE NEXT MEETING

To note that the next scheduled meeting will be held on Tuesday 10th February 2025 at 7pm.

Laura Trabucco

Laura Trabucco (Town Clerk)

Tuesday 6th January 2026



Minutes of the Town Council Meeting held on Tuesday 2nd December 2025 at 7.00 pm
in the Council Offices, Ketts Park, Harts Farm Road, Wymondham, NR18 0UT.

Present: Councillor (Cllr) Dave Roberts (Chairman/Mayor), Lucy Nixon (Deputy Mayor), Paul Barrett, Peter Broome, Lowell Doheny, Roly Frosdick, Julian Fulcher, Annette James, Alex Perry, Jonathan Purle, Michael Rosen and Stephen Witt.

Officer: Laura Trabucco (Town Clerk), Karen Chamberlain (Deputy Clerk/Finance Officer).

Member of the Public: Three member of the public were present including County and District Councillor Robert Savage.

187/25: WELCOME AND OPENING STATEMENT

The Chairman welcomed everyone and reminded anyone wishing to record the meeting to follow the Council's adopted recording guidelines.

188/25: APOLOGIES FOR ABSENCE

Apologies were received for Cllr Batley – other commitment, and Cllr Nuri-Nixon – unwell.

189/25: DECLARATION OF MEMBERS' INTEREST

Cllr Barrett declared an 'other' interest for agenda item 6 a) '*Notes of Allotment Working Group*' as a Trustee of the land referred to for access to the new allotment site, and item 8 '*Payments*' as a Trustee of the Rothbury Community Hall he advised he would abstain from voting on both items.

190/25: CONFIRMATION OF PREVIOUS MINUTES

The following amendments were noted: Mins 179/25 a) page 5 'County Cllr Savage *could give* £1,500' and '*high cost*', Mins 183/25 seventh line to read 'having a *bus stop* at all'. **Upon the proposition of Cllr Fulcher and seconded by Cllr Nixon it was resolved to approve the amended minutes of the meeting held on 4th November 2025.**

191/25: MATTERS ARISING

None.

192/25: COMMITTEES AND WORKING GROUPS

To receive Committee and Working Group minutes/notes and vote on the recommendations therein:

a) *Allotment Working Group held on 18th November 2025.*

Upon the proposition of Cllr Purle and seconded by Cllr Frosdick it was resolved to note the notes of the Allotment Working Group and ratify the recommendation therein.

b) *Leisure Environment & Tourism Committee held on 18th November 2025.*

Upon the proposition of Cllr James and seconded by Cllr Nixon it was unanimously resolved to note the minutes of the Leisure Environment & Tourism Committee and ratify the recommendations therein.

193/25: COUNCIL REPORTS

a) *To receive reports from County and District Councillors.*

County Cllr Savage gave a general update on the Ministry of Housing, Communities and Local Government (MHCLG) [consultation on Local Government Reorganisation for Norfolk, open until 11th January 2026](#). He outlined the differing proposals from South Norfolk was in favour of a two-council model, other districts were in favour of a three-council model and Norfolk County Council was in favour of a single unitary authority and encouraged residents to respond. He also reminded members that funding remains available through his District Council 'Ward' Grant for community initiatives.

District Cllr Roberts confirmed he also had remaining 'Ward' Grant funds available.

b) *To receive reports from Representatives on Outside Committees.*

Public Realm: Cllr Perry reported on the opening event for the Wymondham Alleyway of Arts, attended by Town Mayor, Councillors and Community Engagement Officer. He also advised that an architect has been commissioned by South Norfolk District Council to design options for a bespoke Market Place bus stop, which will be presented to Council once available.

194/25: PAYMENTS

Upon the proposition of Cllr Fulcher and seconded by Cllr Purle it was resolved to pay accounts for November 2025, as per the tabled list in the sum of £92,803.97 together with debit cards payments totalling £222.75. In compliance with financial regulations the Town Clerk tabled a list of salaries paid from the account to the sum of £14,296.68.

195/25: MAYOR ENGAGEMENTS

The Mayor Engagements were noted.

196/25: PUBLIC PARTICIPATION

None.

197/25: ROTHBURY PROJECT

The Town Clerk's report was received. Greening Wymondham (GW) requested three amendments to the existing planting plan (PP1) following advice from Norfolk Wild Trust representative therefore relocate the *Malus sylvestris* tree to the opposite side of the park near the bench and sensory plants leaving the original planting area uncut to encourage natural plant and wildflower growth, and asked for a tree species change replacing the *Sorbus aucuparia* with a *Prunus padus*, as this is a larger species it was noted that a root barrier should be installed to ensure manageable growth and allow routine maintenance by grounds staff, and to change the single raised bed in the picnic area

with two smaller raised beds to improve accessibility for wheelchair users and those with restricted mobility. Cllr James reminded members that the early design discussion had already agreed the installation of root barriers for all trees located close to paths to prevent future damage and maintenance issues. **Upon the proposition of Cllr James and seconded by Cllr Nixon it was unanimously resolved to approve the relocation of the Malus sylvestris tree to the opposite side of the park near the bench and sensory plants, replacing the Sorbus aucuparia with the Prunus Padus and install root barrier to this tree and all other trees close to paths, and have two raised beds.**

198/25: NORFOLK COUNTY COUNCIL BUS SHELTER GRANT SCHEME

The Town Clerk's report was received and considered. Two viable options for a bus shelter at Norwich Common were outlined due to space constraints, the first option was to install a two-bay bus shelter with quarter end panels with bench seat (£5,044), and the second option was to install a two-bay cantilever bus shelter with bench seat (£4,456). Members were advised that the Norfolk County Council (NCC) bus shelter grant scheme would fund 80% of the cost, with the remaining 20% to be covered either by the Town Council or the County Councillor fund. In response to a query County Cllr Savage confirmed he was willing to fund the 20% contribution. **Upon the proposition of Cllr Nixon and seconded by Cllr Rosen it was unanimously resolved to go with the first option of a two-bay bus shelter with quarter end panels and bench seat and for the remaining 20% to be funded by the County Councillor fund.**

199/25: COUNCIL COMMUNICATIONS

Members reviewed the temporary suspension of the live streaming of Council and Committee meetings. Cllr Nixon proposed resuming live streaming in line with County and District Councils practice, whereby meetings are live streamed only with no recordings retained, using the existing YouTube platform. Cllr Rosen and Cllr Witt supported the proposal. Cllr Purle commented that retaining recordings online would reduce FOI requests. Cllr Fulcher noted that debate had improved since live streaming was suspended and supported continuing the suspension until the next election. Cllr Broome read out his statement expressing concern that live streaming, while intended to promote transparency, had become counterproductive, attracting negative responses and undermining constructive debate and respect for elected members. He did not consider live streaming beneficial at present. Cllr Nixon agreed with Cllr Broom but felt a compromise was needed and viewed the proposal as such. Cllr Frosdick was in support of the proposal. Cllr Rosen emphasised that no recordings should be made "under the line" stating that the only official record of proceedings is the drafted and approved minutes and expressed disappointment that a meeting had been recorded without the Council's knowledge stating this undermined the Council's integrity regardless of political affiliation and reiterated that Council decisions are made collectively. **Upon the proposition of Cllr Nixon and seconded by Cllr Witt the following vote took place to live stream Council and Committee meetings only, with no recordings retained:**

For: 9

Against: 3

Abstain: 0

The motion passed by majority.

200/25: DATE OF THE NEXT MEETING

The next scheduled meeting was **CONFIRMED** as Tuesday 13th January 2026 at 7pm.

201/25: Members were advised of an additional Finance & Governance Committee (F&G) date – Thursday 28th May 2026 at 6pm – to allow review and recommendation of the draft accounts ahead of the Full Council meeting in June 2026.

202/25: The Chairman wished everyone a Merry Christmas and reminded members of the Charity Concert at the Abbey on Friday 5th December 2025 at 19.30 to 22.00 pm.

203/25: The meeting closed at 19.42 pm

Chairman's Signature

Date



Notes of the New Cemetery Working Group TEAMS online meeting with CDS held
on Wednesday 3rd December 2025 at 14.00 pm online

Present: Councillor (Cllr) Peter Broome (Deputy Chair), Paul Barrett, Julian Fulcher and Stephen Witt.

Officer: Laura Trabucco (Town Clerk) and Karen Chamberlain (Deputy Clerk).

Also in attendance: Alex Salmon (Planner at CDS) and Jessica Cheal (CDS).

Apologies: Cllr Lucy Nixon – other commitment.

1. ARCHITECTURAL REQUIREMENTS

Alex introduced Jessica and informed all that she will be assisting him and Ben on this project and planning process and mentioned that all architectural requirements will be prepared closer to the planning submission. The Clerk informed that Lovell had requested a more detailed version of the design in regard to where the entrance, car park and building will be placed as this would help them plan the remediation work in the spring of 2026.

2. UPDATE ON LANDSCAPE AND DESIGN

The Town Clerk informed all that an email had been sent to NCC highways to enquiry about their views on the potential entrance of the new cemetery. CDS advised that a pre-application consultation would require a pre-planning statement and therefore more information about the usage of the building and the size of the auxiliary building, as it was still unclear how the Council would accommodate the usage of the building. During an onsite visit on 2nd October 2025 Lovell confirmed they would mark where the main connections would be located on the new cemetery site and a comment was made to make sure that all facilities inside the building would align with these, and to look at renewable and environment friendly options for the building.

3. QUERY REGARDING DITCHES ON SITE

At the last onsite visit in early October, it was unclear who would be looking after the maintenance of the ditches, and it was mentioned that the EA had reduced the specific recommended distances on human burials for minor watercourses or field ditches from 30 meter to 10 meters.

4. SITE VISIT ARRANGEMENTS

An onsite meeting with Lovell, CDS and the New Cemetery Working Group has been arranged for 10th December 2025 to make sure they receive an updated plan/design and also to go through anything else that needs to be agreed before they return in the spring of 2026 to start the remedial work of the topsoil.

5. ANY OTHER BUSINESS

A comment was made to remind CDS to send an indicative cost of the project in stages.

The meeting closed at 14.46 pm

WYMONDHAM TOWN COUNCIL



Minutes of the Finance and Governance Committee held on Tuesday 16th December 2025 at 7 pm
in the Council Offices, Harts Farm Road, Ketts Park, Wymondham NR18 0UT.

Present: Councillor (Cllr) Paul Barrett (Chairman), Julian Fulcher (Deputy Chair), Roly Frostdick, Alex Perry and Dave Roberts.

Officer: Laura Trabucco (Town Clerk).

Member of the Public: Cllr Peter Broome was present as a member of the public.

F110/25: WELCOME AND OPENING STATEMENT

The Chairman welcomed everyone and reminded all that the meeting was live broadcasted and reminded anyone wishing to record the meeting to follow the Council's adopted recording guidelines.

F111/25: APOLOGIES FOR ABSENCE

None.

F112/25: DECLARATION OF MEMBERS' INTEREST

Cllr Barrett declared an 'other' interest for item 9 on the agenda '*Rothbury*' as he has helped the Youth Club and also he is a Trustee member of the Rothbury Community Hall and item 14 '*Public Realm Heads of Terms*' as he is a member of the Public Realm Steering Group and therefore will **abstain from voting**, Cllr Perry declared an 'other' interest for item 14 '*Public Realm Heads of Terms*' as he is a member of the Public Realm Steering Group he **will abstain from voting**.

F113/25: CONFIRMATION OF PREVIOUS MINUTES

Upon the proposition of Cllr Fulcher and seconded by Cllr Frostdick it was resolved to approve the minutes of the meeting held on 21st October 2025.

F114/25: MATTERS ARISING

Cllr Roberts informed members that the Mayor's Charity Concert on 5th December 2025 had raised £408.63 split between each charity. He mentioned that the Aviva match funding application was pending a decision and if confirmed it would raise an additional £500 for each charity.

F115/25: PUBLIC PARTICIPATION

None.

F116/25: GRANT APPLICATION

The grant application from The Shed Wymondham for £1,055 was received and considered. A comment was made to inform that the equipment will be used in the workshop to help community projects, boost community spirit, help mental health and wellbeing in Town. **Upon the proposition of Cllr Frostdick and seconded by Cllr Fulcher it was unanimously agreed to recommend to Full Council approval of this application.**

DRAFT

F117/25: YOUTH CLUB

The proposal was received and it was explained that the Town Council's would provide financial support towards paying for the hire of a suitable venue for the youth club provider for the next 12 months, which would help secure a consistent and accessible venue with a continuity of provision for the youth club, promoting positive opportunities for children and young people and provide a safe and structure environment for young residents. **It was unanimously agreed to recommend to Full Council approval for the financial support towards paying for the hire of a suitable venue for the youth club provider YOUTH MATTERS for the next 12 months.**

F118/25: ROTHBURY

The Town Clerk's report was received explaining the tree and planting quotes covered by the Greater Norwich Growth Board grant and the South Norfolk District Council S106 match fund allocated to complete the Rothbury project. **Upon the proposition of Cllr Roberts and seconded by Cllr Perry it was unanimously agreed to approve Tree quote A in the amount of £4,634.50 and Planting quote A in the amount of £4,231.35 and to note that tree planting will be carried out by Greening Wymondham and TVC on 17th December 2025.**

F119/25: SOLAR TOGETHER SCHEME

The quote to install 20 solar panels on the roof of the Town Council's building at Ketts Park was received which included the panel system, 3 phase upgrade, scaffolding and bird blocker on all panels in the amount of £9,784.00. The Solar Together report showed that the time before the system savings outweigh the costs would be at year 6. It was explained that the battery was not included as it was not required to generate enough energy for the usage of the office, meeting rooms and ground compound. **Upon the proposition of Cllr Roberts and seconded by Cllr Frostdick it was unanimously agreed to recommend to Full Council approval of the Impact Servies quote for 20 solar panels to be installed on the Town Council building roof in the amount of £9,784.00.**

F120/25: ADMISSIONS TO MEETINGS

Upon the proposition of Cllr Roberts and seconded by Cllr Perry it was resolved to pass a resolution to exclude the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on that it is not in the public interest by reason of the confidential nature of the business to be transacted.

F121/25: 2026/27 DRAFT FINANCE & GOVERNANCE COMMITTEE BUDGET

The Town Clerk presented the draft for discussion and submission to the Finance & Governance Committee for incorporation into the Council budget for 2026/27 financial year. After discussion during which a number of questions were answered, **upon the proposition of Cllr Roberts and seconded by Cllr Fulcher it was resolved to recommend a budget of £597,028.**

F122/25: 2026/27 DRAFT COUNCIL BADGET AND PRECEPT

The Town Clerk outlined the proposed full budget for the 2026/27 year being an amalgamation of the budgets recommended by the Leisure Environment and Tourism Committee (£178,272) and the Finance and Governance Committee (£597,028) which equals £775,300. With increasing costs, it

was considered prudent to recommend an overall increase of 3.50% this will result in a band D property increasing by £3.86pa (7p per week) from £110.39 to £114.25. After discussion **upon the proportion of Cllr Fulcher and seconded by Cllr Frosdick the following vote took place to recommend the draft Council Budget and Precept to Full Council:**

For: 4

Against: 0

Abstain: 1

The motion passed by majority.

F123/25: PUBLIC REALM HEADS OF TERMS

The Public Realm Heads of Terms were received, considered and it was mentioned that the Council's solicitors had reviewed these and confirmed all was in order. **Upon the proposition of Cllr Fulcher and seconded by Cllr Roberts the following vote took place to recommend to Full Council approval of the Public Real Heads of Terms:**

For: 3

Against: 0

Abstain: 2

The motion passed by majority.

F124/25: DATE OF THE NEXT MEETING

The date of the next Finance & Governance meeting was **CONFIRMED** as Tuesday 24th February 2026 at 7pm.

Chairman's Signature

Date

WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS									
No	PAID TO	DESCRIPTION	SERVICES	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	P/MENT
224	BT	Telephone and internet	TIC- Telephone	8100		335.10	67.02	402.12	BACS
225	Ernest Doe & Sons Ltd	Cable ties, blue nitril, socket adapter set, cutting disc, Hi-Vis, thermal gloves	L & E Maintenance	6130	60.85		12.17		3.12.25
226	Biffa Waste Services Limited	Wheeled Bin Account	Est - Health & Safety	4195	32.21		6.44	111.67	BACS
227	Hygiene Supplies Direct Ltd	Wheeled Bin Account	Council Refuse	4520	144.90		28.98		3.12.25
228	Wymondham Central Hall	2 No. soap dispensers	Cemetery Refuse	4420	143.78		28.76	346.42	BACS
229	Abbeygate Garage Ltd	Hire of Hall for Mayors Christmas event	Public toilets	4300		99.90	19.98	119.88	BACS
230	Anglian Water Business (National) Ltd	Fuel Account	Est - Civic Events	4085		190.00	38.00	228.00	BACS
231	Anglian Water Business (National) Ltd	Water 10.9.25 - 10.12.25	L & E Maintenance	6130		36.24	7.25	43.49	BACS
232	East Fire Extinguishers & Alarms UK	4.9.25-4.12.25	Public toilets	4300		267.54	0.00	267.54	BACS
233	Anglian Water Business (National) Ltd	Call out, multi resistor door contact, roller door contact	L & E Electric- Browick	6040		19.22	0.00	19.22	BACS
234	Barcham Trees PLC	Water 12.9.25-11.12.25	Est - Maintenance	4180		252.14	50.43	302.57	BACS
235	SLCC Enterprises Ltd	31 No. trees - Rothbury Park	Cemetery - water	4430		62.28	4.85	67.13	BACS
236	Jewson	Additional cost for training	Est - Miscellaneous	4090		4.616.50	923.30	5,539.80	
237	Bierton & Woods	Hasps & staples, Nuts & bolts, handy bag, cement, screws	Est - Staff Training	4140		5.00	1.00	6.00	
238	Standley Steel Stockholders	Repair to damaged headstone	L & E Maintenance	6130		129.00	25.80	154.80	
239	Reed Commercial Services Ltd	3 No. lengths galvanised tubes	Burials and memorials	3300		150.00	30.00	180.00	
240	Select Recruitment Specialists Ltd	Daily cleaning of public toilets	Est - Miscellaneous	4090		68.28	13.66	81.94	
241	HMRC	Temporary Ground staff	Public toilets	4300		1277.44	255.49	1532.93	
242	Norfolk Pension Fund	PAYE/NIC	Agency staff	4005	4,976.95		995.39		
243	Marie Squires	Temporary Ground staff	L & E Brighter Wymondham	6160	776.22		155.24	6,903.80	
244	Alan R Cross & Sons	PAYE/NIC	PAYE/NIC	4000		5,068.79	0.00	5,068.79	
245	Millennium Pest Control	Pensions	Est - Cleaning	4000		5,122.70	0.00	5,122.70	
246	C21 Hygiene	Cleaning of Council Offices	Est - Christmas Lights	4050		180.00	0.00	180.00	
247	Broadland Tree Services	Interim invoice for installation of Christmas lights	Est - Christmas Lights	4120	2,455.00		491.00		
248	Canon UK Ltd	Attend to faulty hand dryer	Public toilets	4300	75.00		15.00	3,036.00	
249	Cemetery Development Services Limited	Treatment of Cluster flies (TIC)	TIC - Miscellaneous	8120		160.00	32.00	192.00	
250	Rothbury County Hall Trust	3 No. boxes of soap	Public toilets	4300		79.50	15.90	95.40	
251	The Conservation Volunteers	Pruning Copper Beech - Applegarth Court	Est - Miscellaneous	4090	1,480.00		296.00		
252	Norfolk Parish Training & Support	Reduce height of hedge and coppice Ash tree Bellrope Park	Est - Miscellaneous	4090	1,580.00		316.00		
253	Biffa Waste Services Limited	Remove fallen tree - Bellrope Park	Est - Miscellaneous	4090	680.00		136.00	4,488.00	
254	Ernest Doe & Sons Ltd	Rental charge 1.12.25-28.2.26	Admin Print Stationery	4310	98.03		19.61		
255	Anglian Water Business (National) Ltd	Copier costs 1.9.25-30.11.25	Admin Print Stationery	4310	135.41		27.08	280.13	
256	Society of Local Clerks	Development Proposal (part claim) New Cemetery	Est - Miscellaneous	4090	850.00		170.00		
257	Silvey Fleet	Site visit - New Cemetery	Est - Miscellaneous	4090	753.00		150.60	1,923.60	
258	Silvey Fleet	Hire of Hall for Greening Wymondham tree planting Rothbury Park	Est - Miscellaneous	4090		150.00	0.00	150.00	
259	Silvey Fleet	Rothbury Park Practical task tree planting	Est - Miscellaneous	4090		340.00	68.00	408.00	
260	Silvey Fleet	Grant Funding and the Project Process	Est - Staff Training	4140		40.00	8.00	48.00	
261	Silvey Fleet	Wheeled Bin Account	Council Refuse	4520	145.43		29.09		
262	Silvey Fleet	Wheeled Bin Account	Cemetery Refuse	4420	112.34		22.47	309.33	
263	Silvey Fleet	Multi use spray, white spirit, padlocks, cable ties, microfibre towels	L & E Maintenance	6130	78.19		15.64		
264	Silvey Fleet	2 pairs waterproof safety boots	Est - Health & Safety	4195	99.00		19.80	212.63	
265	Silvey Fleet	1.10.25-31.12.25	Est - Water	4030		128.86	0.00	128.86	
266	Silvey Fleet	Membership Fee	Est - Subscriptions	4130		442.00	0.00	442.00	
267	Silvey Fleet	Fuel Account			14,676.31	19,220.49	4,495.95	38,392.75	
268	Silvey Fleet	Fuel Account	L & E Maintenance	6130		141.44	28.29	169.73	08.12.25
269	Silvey Fleet	Fuel Account	L & E Maintenance	6130		57.10	11.42	68.52	22.12.25
270	Silvey Fleet	Fuel Account	L & E Maintenance	6130		42.71	8.54	51.25	29.12.25
271	Silvey Fleet	Telephone and internet	Admin - telephone	4320		105.87	21.17	127.04	05.12.25
272	Silvey Fleet	Sage 50c Accounts Essential	Admin Print/Stationery	4310		119.50	23.90	143.40	16.12.25
273	Silvey Fleet	Mobile Telephones	Admin-telephone	4320		53.78	10.76	64.54	04.12.25
274	Silvey Fleet	Lift Line	Admin/telephone	4320		45.53	9.11	54.64	16.12.25
275	Silvey Fleet	Electricity	L & E Electric - Browick	6040		280.40	14.02	294.42	27.12.25
276	Silvey Fleet	Council Office and Maintenance shed elec	Est - Electricity	4040		711.34	142.27	853.61	09.12.25
277	Silvey Fleet				14,676.31	20,778.16	4,765.43	40,219.90	

Debit card payments

DECEMBER 2024

DATE	PAID TO	DESCRIPTION	SERVICES	N/C	Expend	ANALYSIS	VAT	AMOUNT
3.12.25	Morrisons	Kitchen Supplies	Est - Miscellaneous	4090		49.18	0.00	49.18
10.12.25	Argos	Vacuum cleaner - TIC	TIC purchases	8050		53.95	0.00	53.95
10.12.25	Amazon	Vacuum cleaner bags	TIC purchases	8050		7.98	0.00	7.98
12.12.25	Screwfix	Survey marking spray paint	Est - Miscellaneous	4090		5.66	1.13	6.79
18.12.25	Amazon	Tree root barriers - Rothbury	Est - Miscellaneous	4090		510.19	0.00	510.19
22.12.25	Intuit Ltd	Assist for Mailchimp	TIC - Tourism Development	8200		38.76	7.75	46.51
22.12.25	Savers	Kitchen Supplies	Est - Miscellaneous	4090		4.60	0.00	4.60
			TOTAL			670.32	8.88	679.20

..... Chair

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Deputy Chair

31st December 2025

WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
9	Barclays Payflow	Salaries - December	Admin Salaries	9041.55				
			Estab Salaries	4149.02				
			TIC Salaries	289.60				
			Cemetery Salaries					D/D
TOTALS							£13,480.17	

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Chair

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Deputy Chair

31st December 2025

Mayor Engagements

5th December 2025 - Mayors Concert

21st December 2025 - Wymondham Abbey Carol service.

WYMONDHAM TOWN COUNCIL BUDGET FOR 2026/27									
2025/2026	2026/2027		2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	
		Total Budget	561621	603032	656638	693503	738840	775300	
		Precept	561621	603032	656638	693503	738840	775300	
		Tax Base	5879	6129	6356	6502	6693	6786	
	177,297	LEISURE ENVIRONMENT & TOURISM COMMITTEE							
		Band A 6/9ths	63.69	65.59	68.87	71.10	73.59	76.17	
		Band B 7/9ths	74.31	76.53	80.35	82.95	85.86	88.86	
		Band C 8/9ths	84.92	87.46	91.83	94.80	98.12	101.56	
		Band D 9/9ths	95.53	98.39	103.31	106.66	110.39	114.25	
	561,543	FINANCE & GOVERNANCE COMMITTEE							
		Band E 11/9ths	116.76	120.25	126.27	130.36	134.92	139.64	
		Band F 13/9ths	137.99	142.12	149.23	154.06	159.45	165.03	
	738,840								
		Band G 15/9ths	159.22	163.98	172.18	172.18	183.98	190.42	
		Band H 18/9ths	191.06	196.78	206.62	213.31	220.26	228.50	
	738,840	Total Budgeted Expenditure							
		Band D % Increase	3.90%	2.99%	5.00%	3.25%	3.50%	3.50%	
						£3.35	£3.73	£3.86	
						6p pw	7p pw	7p pw	

Proposed Finance & Governance Budget 2026/27

Expenditure	2024/25	2025/26	2026/27
Market	Budget	Budget	Budget
4550 Water	120	120	120
Salaries	3247	3272	3297
4510 Rates	1000	1000	1000
4520 Refuse	1600	1800	2000
4530 Farmers Market	1000	1000	1000
4540 Maint/misc	500	500	500
	7467	7692	7917
Allotments			
4600 Rent & Repairs	4500	2000	2400
	4500	2000	2400
Cemetery			
Salaries	38734	40180	41525
4410 Rates	4400	4000	4200
4420 Refuse	1600	1680	1760
4430 Water	275	250	275
4440 Repairs,maint,tools	3000	3000	3000
4450 Electricity	500	500	500
	48509	49610	51260
Administration			
Salaries	194446	247429	284190
4340 Office Equip/repairs	500	500	500
4310 Printing/ Stationery	3300	3300	3600
4320 Telephones	1750	1750	1750
4330 Postages	450	450	450
	200446	253429	290490
Establishment			
Loan -PWLb	72000	72000	72000
War Memorial	0	3100	0
4010 Rates	26000	26000	27000
4030 Water	650	600	650
4040 Electricity	7000	7500	7600
4050 Cleaning/Window Cleaning	2000	2250	2500
4070 Insurance	15500	16500	17500
4085 Civic Events/Sponsorship	2500	2500	2500
4090 Misc	6741	9669	11133
4155 Van Maintenance	2200	2200	2400
4110 Audit	6000	6250	6250
4120 Christmas lights	6000	6500	6800
4170 Archives	500	500	500
4130 Subscriptions	2750	2750	2900
4115 Legal fees	2500	2500	3000
4195 Health & Safety	1500	1500	2000
4140 Staff Training	1250	1250	1600
4165 CCTV	0	0	0
	155091	163569	166333

<u>Tourist Information Centre</u>	2024/25	2025/26	2026/27			
TIC	27137	40500	9278			
8010 Rates	1600	1600	1600			
8040 Electricity	1800	2000	2000			
8100 Telephone	1100	1200	1400			
8110 Printing & Stationery	200	200	200			
8120 Misc	250	250	700			
8200 Tourism development	6000	6000	6000			
8020 Town mini guide	0	3000	0			
	38087	54750	21178			
Toilets						
4300 Cleaning/maint	18000	18000	20000	20000	20000	
4200 Street Lights	12000	12000	11000	11000	9000	9000
<u>Grants</u>						
4700 Grants	5000	5000	5000			
		5000	5000		5000	
<u>About Wymondham</u>						
4800+4 Printing/editing	1500	1000	1500			
4810 Distribution	0	0	0			
		1500	1000		1500	
Expenditure Total		490600	568050		575078	
Income						
3100 Market(Friday)	9100	8300	12000			
3110 Farmer's Market	1800	1600	3000			
7000 TIC Sales	400	500	800			
3200 Allotments	5000	5400	0			
3300 Burials,memorials	23500	30000	35000			
3500 About Wymondham	0	0	0			
3600 Interest on deposits	15000	35000	35000			
Income Total		54800	80800		85800	
Net cost to Council		435800	487250		489278	
Allocation to Reserves						
Machinery	25000	25000	25000			
New Projects	7500	7500	33500			
Market Cross repairs	5000	5000	5000			
Cemetery	31250	31250	31250			
Council Office - Maint	5000	5000	8000			
Toilets	2500	2500	5000			
Street Lights	13000	13000	0			
		89250	89250		107750	
TOTAL		525050	576500		597028	

Proposed Leisure Environment & Tourism Budget 2026/27

Expenditure		2024/25	2025/26	2026/27
Recreation & Open Space		Budget	Budget	Budget
Salaries		107090	109397	125960
6010 Rates	Browick	1650	1650	1400
6040 Electricity	Browick	200	150	150
6030 Water	Browick	100	100	100
6160 Brighter Wymondham		14000	14000	13000
6120 Bellrope rent		600	600	600
6130 Maintenance		20000	20000	20000
6210 Maint Ketts Park		2500	2500	2500
6140 Equipment maint/repairs		8000	5000	5000
6170 SNC - Dog bins		8000	9000	6500
Sub total		162140	162397	175210
Contribution to Reserves				
Play Equipment/Safety		5000	5000	3500
Ketts Park		23000	23000	12412
Open Space		3500	3500	3500
Youth Support		1500	1500	1500
Sub total		33000	33000	20912
Expenditure Total		195140	195397	196122
Income				
3400 SNC Ketts Park lease		12500	12500	12500
5120 Kings Head Meadow		5350	5350	5350
Income Total		17850	17850	17850
Net cost to Council		177290	177547	178272

FULL COUNCIL

FOR THE 6 MONTHS ENDED 30th September 2025

Proposed BUDGET

VARIANCE

BUDGET

ACTUAL
30/09/25

£			£	£	£	£
6500		Dog Bins	793.00	4000	4793	
	Recreation					
1400		Browick rates	-14	825	811	
150		Browick electricity	406	100	506	
100		Browick water	-50	50	0	
13000		Brighter Wymondl	4247	7000	11247	
600		Bellrope lane rent	300	300	600	
20000		Maintenance	-4266	10000	5734	
5000	46750	Equipment repairs	8393	9809	4000	26275
					12393	36084
4200		Cemetery				
1760		Rates	-38	2200	2162	
275		Refuse	-191	800	609	
3500	9735	Water	-28	138	110	
		Repairs/Elec	-1548	-1805	1750	4888
					202	3083
120		Markets				
1000		Water	15	60	75	
2000		Rates	-51	500	449	
1000		Refuse	168	800	968	
500	4620	Farmers market	-486	500	14	
		Maintenance	-250	-604	250	2110
					0	1506
5000		Grants		0	0	
9278		TIC				
1600		Salaries/Co-ordina	-16507	20250	3743	
2000		Rates	-14	800	786	
1400		Electric	-1000	1000	0	
200		Telephone	98	600	698	
0		Print and stationer	-100	100	0	
700		Town Mini Guide	-1500	1500	0	
6000	21178	Misc/Purchases	-125	125	0	
		Tourist developme	-2620	-21768	3000	27375
					380	5607
2500	2500	Ketts Park				
		Maintenance	156	156	1250	1250
					1406	1406
1500		About Wymondhæ Printing/Editing	-500	500	0	
0	1500	Distribution	0	-500	0	500
					0	0
2400		Allotments	-2250	2250		0
9000		Street Lights	-5500	5500		
759566		TOTAL RESOURCES EXPENDED	-65246	332451		397697

FULL COUNCIL

FOR THE 6 MONTHS ENDED 30th September 2025

Proposed BUDGET		VARIANCE	BUDGET	ACTUAL
£		£	£	30/09/25 £
103650	TOTAL INCOME	6634	49325	55959
759566	TOTAL EXPENDITURE	-65246	-332451	397697
-655916	EXCESS EXPENDITURE OVER INCOME	-58612	-283126	-341738
0	Allocations to Earmarked funds			
31250	Neighbourhood plan	0	0	0
0	Cemetery	0	15625	15625
25000	Dilapidations/maint	0	0	0
8000	Equipment	0	12500	12500
5000	New Office	0	2500	2500
12412	Grants	0	2500	2500
0	Ketts Park	0	11500	11500
5000	Street Lights	0	6500	6500
33500	Market Cross Refurbishmer	0	2500	2500
3500	New Projects	0	3750	3750
3500	Open Spaces	0	1750	1750
0	Play Site Safety	0	2500	2500
0	Browick Road Rec	0	0	0
0	TIC	0	0	0
5000	Toilets	0	1250	1250
1500	Youth Support	0	750	750
-789578	FUNDING REQUIREMENT	-58612	-346751	-405363
775300	Precept		369420	369420
-14278	Surplus for half year	-58612	22669	-35943