

WYMONDHAM TOWN COUNCIL



SUMMONS TO ATTEND – NOTICE is hereby given that a meeting of the Town Council Meeting is to be held on Tuesday 11th August 2026 at 19.00 pm in the Council Offices, Ketts Park, Harts Farm Road, Wymondham, NR18 0UT.

6th August 2026

L Trabucco

Town Clerk

Attachment

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATION OF MEMBERS' INTEREST

To receive declarations of personal, prejudicial and pecuniary interest from members relevant to items under discussion at the meeting.

A

3. CONFIRMATION OF PREVIOUS MINUTES

To receive and confirm the minutes of the meeting held on 14th July 2026.

B

4. MATTERS ARISING

To receive updates in previous minutes (*no resolutions may be passed*).

5. COMMITTEES AND WORKING GROUPS

To receive Committee and Working Group minutes/notes and vote on the recommendations therein:

C

- To note the Allotment Working Group notes of the meeting held on Thursday 23rd July 2026.
- To note the New Cemetery Working Group notes of the meeting held on Friday 24th July 2026.
- To note the Leisure Environment and Tourism Committee minutes of the meeting held on Tuesday 28th July 2026.

6. PAYMENTS

To review and confirm payment of monthly creditors for July 2026.

D

7. MAYOR ENGAGEMENTS

To note the Mayor Engagements.

E

8. PUBLIC PARTICIPATION

Members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing orders 3 (f) this item is limited to 15 minutes, unless directed by the Chair of the meeting.

9. ROTHBURY PARK BOTANICAL BASELINE REPORT

To receive the Norfolk Wildlife Trust Botanical Baseline Report for Rothbury Park.

F

10. COUNCIL REPORTS

- To receive reports from County and District Councillors.
- To receive reports from representatives on outside committees

11. DATE OF THE NEXT MEETING

To note that the next scheduled meeting will be held on Tuesday 8th September 2026 at 19.00 pm.

Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.

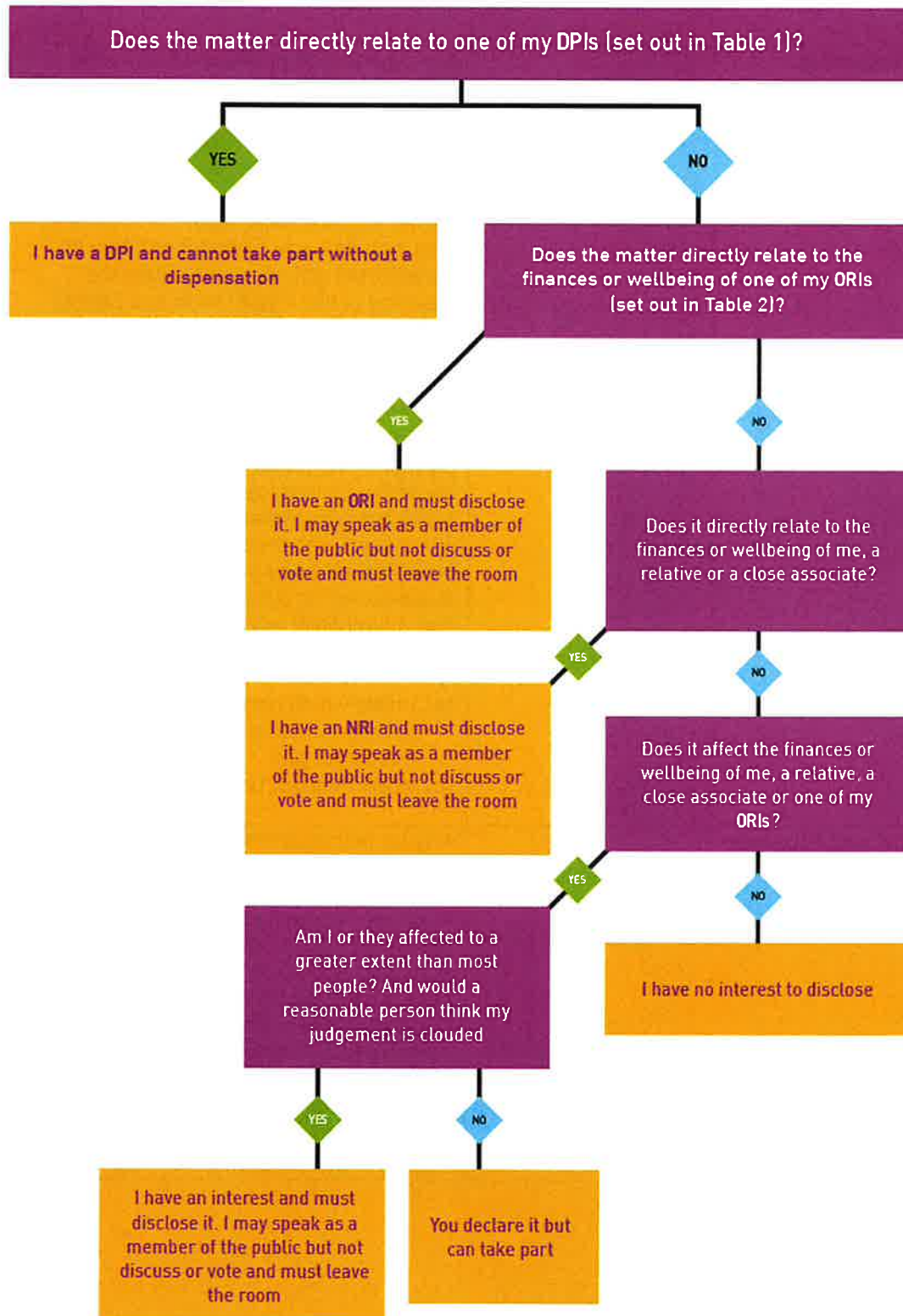


Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the

[Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012.](#)

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land and Property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You must register as an Other Registerable Interest :

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

WYMONDHAM TOWN COUNCIL



B

Minutes of the Town Council Meeting held on Tuesday 14th July 2026 at 19.00 pm
in the Council Offices, Ketts Park, Harts Farm Road, Wymondham, NR18 OUT.

Present: Councillor (Cllr) Lucy Nixon (Chair), Paul Barrett, Joy Battley, Lowell Doheny, Roly Frostdick, Julian Fulcher, Suzanne Nuri-Nixon, Alex Perry, Jonathan Purle and Stephen Witt.

Officer: Laura Trabucco (Town Clerk) and Gina Baker (Administration Assistant).

Member of the Public: Four members of the public were present including County and District Councillor Robert Savage.

090/26: Two minute silence was held in remembrance of the sad passing of former Town Councillors Mike Gibbins and John Woods.

091/26: WELCOME AND OPENING STATEMENT

The Chair reminded anyone wishing to record the meeting to follow the Council's adopted recording guidelines.

092/26: APOLOGIES FOR ABSENCE

Apologies were received for Cllr Peter Broome, Annette James, Cllr Dave Roberts, Cllr Michael Rosen – other commitment.

093/26: DECLARATION OF MEMBERS' INTEREST

Cllr Barrett declared an 'other' interest for agenda item 7 'payments', as a Trustee of the Rothbury Community Hall, and confirmed that he would abstain from voting.

094/26: CONFIRMATION OF PREVIOUS MINUTES

Upon the proposition of Cllr Fulcher, seconded by Cllr Witt, it was unanimously resolved to approve the minutes of the meeting held on 9th June 2026.

095/26: MATTERS ARISING

None.

096/26: COMMITTEES AND WORKING GROUPS

To receive Committee and Working Group minutes/notes and vote on the recommendations therein:

- a) To note the Allotment Working Group notes of the meeting held on Thursday 11th June 2026.
Upon the proposition of Cllr Frostdick, seconded by Cllr Nuri-Nixon, it was unanimously resolved to note the Allotment Working Group notes of the meeting held on Thursday 11th June 2026.
- b) To note the Browick Recreation Working Group notes of the meeting held on Wednesday 17th June 2026, and on Friday 3rd July 2026.
Upon the proposition of Cllr Nuri-Nixon, seconded by Cllr Perry, it was unanimously resolved to note the Browick Recreation Working Group notes of the meeting held on Wednesday 17th June 2026, and on Friday 3rd July 2026, and to ratify the recommendations therein.

- c) To note the Finance & Governance Committee minutes of the meeting held on Tuesday 23rd June 2026.

Upon the proposition of Cllr Fulcher, seconded by Cllr Barrett, it was unanimously resolved to note the Finance & Governance Committee minutes of the meeting held Tuesday 23rd June 2026 and ratify the recommendations therein.

097/26: PAYMENTS

Upon the proposition of Cllr Fulcher, seconded by Cllr Frosdick, it was resolved to review and confirm pay accounts for June 2026, as per the submitted list in the sum of £45,006.87 together with debit card payment totalling £303.12. In compliance with financial regulations the Town Clerk tables a list of salaries paid from wages account to the sum of £14,010.44.

098/26: MAYOR ENGAGEMENTS

The Mayor Engagements were noted.

099/26: PUBLIC PARTICIPATION

None.

100/26: AIR CON UNIT

The Town Clerk's report was received regarding the installation of an air conditioning unit in the small meeting room, which is regularly used for Council meeting, staff meetings and public hire. Members noted that the room becomes uncomfortably warm during periods of hot weather. Two quotations were received from suitably qualified contractors. Following clarification that Company A's quotation included the first annual service free of charge together with servicing of the existing units in the Councils offices, and **upon the proposition of Cllr Nuri-Nixon, seconded by Cllr Doheny, it was unanimously resolved to approve quotation Company A's quotation in the amount of £2,893.00 (excluding VAT).**

101/26: BUS SHELTER GRANT SCHEME 2026/27

The Norfolk County Council (NCC) bus shelter grant scheme was received. Members noted that applications were required by 31st March 2026 and that the scheme would fund up to 80% if eligible works, with the remaining 20% to be met by the Town Council or County Councillor. Officers recommended applying for funding to replace the wooden bus shelter opposite Fairland Green. Cllr Barrett suggested including the bus shelter on Norwich Road near the Leisure Centre, which is in need of repairs. **Upon the proposition of Cllr Barrett, seconded by Cllr Frosdick, it was unanimously resolved to apply for the Norfolk County Council bus shelter grant funding scheme for both shelters.**

102/26: COUNCIL REPORTS

- a) *To receive reports from County and District Councillors.*

County Cllr Robert Savage informed Members that the Chief Executive Officer at Norfolk County Council (NCC) had announced to leave his post, after 75 years. Members noted that the Monitoring Officer had been appointed Acting Chief Executing pending the recruitment process. He also advised that NCC, in partnership with Norfolk Fire and Rescue Service, was offering free road safety workshop for drivers aged over 60, with further information available on the [NCC website](#).

District Cllr Robert Savage informed Members that the Community Action Fund, Community Facilities Grant, Go For It Grant, Members' Ward Funding and the In Bloom Fund were currently available.

Cllr Nuri-Nixon provided an update on the Wymondham Public Realm Steering Group, advising that the new clock above the Fire Arch would be installed shortly, new signage was being progressed, and

the seating beneath the Market Cross has been repointed. Fairland Green has been completed, with further planting scheduled in September, and work on the Fire Arch mural was progressing. Thanks were expressed to Town Council representatives involved in delivering these projects.

Cllr Purle gave a general update on Local Government Reorganisation (LGR), noting that Wymondham would continue to be represented by Wymondham Cllrs. He also reported that three sites had been identified through the Greater Norwich Local Plan 2045 Call for Sites process. Members noted updates from recent District Council meetings, including discussions on town centre shops and retails, and a reported 10% increase in leisure service usage.

b) To receive reports from representatives on outside committees.

Cllr Witt reported that he had attended a recent *Together for Wymondham* business group meeting, where members were informed of the Town Council's revised public toilet opening hours. He also advised that discussions had taken place regarding proposals for a community cinema and community bus.

103/26: DATE OF THE NEXT MEETING

The date of the next scheduled meeting was **CONFIRMED** as Tuesday 11th August 2026 at 7pm.

104/26: The meeting closed at 19.27 pm.

Chair's Signature

Date



Notes of the Allotments Working Group meeting held on Thursday 23rd July 2026 at 14.00 pm
in the Council Offices, Ketts Park, Harts Farm Road, Wymondham, NR18 0UT.

Present: Roly Frosdick (Chair), Annette James (substitute to Cllr Suzanne Nuri-Nixon), Lucy Nixon.

Officer: Laura Trabucco (Town Clerk).

In attendance via Teams meeting: Matthew Herring (Structure Engineer, Canham Consulting), Oliver Gardner (Undergraduate Engineer, Canham Consulting) and Richard Morrish (Landscape Designer, Richard Morrish Associates Ltd).

Also in attendance: Three member of the public were present including the Chairman and two members of the Wymondham Allotment Association (WAA) Committee.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Lowell Doheny, Suzanne Nuri-Nixon and Dave Roberts – other commitment.

2. DECLARATION OF MEMBERS' INTEREST

Cllr Nixon declared an 'other' interest as her name is on the allotment waiting list.

3. CONFIRMATION OF PREVIOUS NOTES

Upon the proposition of Cllr Frosdick, seconded by Cllr Nixon, it was unanimously resolved to approve the notes of the meeting held on 11th June 2026.

4. UPDATE

A verbal update was received. Members noted that the revised site layout incorporated the required mitigation measures, with further minor amendments to be included following discussions with WAA. Detailed engineering drawings and specifications for the access road and car park had been completed, with the access road designed at 3.1 metres wide with passing places. The proposed site would provide more allotment plots than the previous site. Members noted that the Ecology Report was awaited and that the Council was aiming to submit the full planning application by the end of the first week of August. Following submission, an open meeting would be arranged to present the proposals and answer questions. The Association was also progressing its governance arrangements, with the Biodiversity Policy and Plan and Planning Justification Statement to form part of the planning application. It was confirmed that access to the private road from Tuttle Lane West would be restricted to allotment holders. Members also discussed obtaining quotations for deer fencing and estimates for the private road and car park to establish whether available funding would cover the infrastructure and fencing costs.

The meeting closed at 14.40 pm.

Chair's Signature

Date

WYMONDHAM TOWN COUNCIL



Notes of the New Cemetery Working Group meeting held on Friday 24th July 2026 at 10.00 am
in the Council Offices, Ketts Park, Harts Farm Road, Wymondham NR18 0UT.

Present: Cllrs Julian Fulcher (Chair), Lucy Nixon (Deputy Chair), Paul Barrett.

Officer: Laura Trabucco (Town Clerk).

Also in attendance via Teams: Alex Salmon (Planner at CDS), Adam Muspratt (CDS) and Justin Smith (Green Pigeon).

1. ELECTION OF CHAIR

Cllr Julian Fulcher was nominated **upon the proposition of Cllr Nixon, seconded by Cllr Barratt, and it was unanimously resolved to appoint Cllr Fulcher as Chair.**

2. ELECTION OF THE DEPUTY CHAIR

Cllr Lucy Nixon was nominated **upon the proposition of Cllr Fulcher, seconded by Cllr Barratt, and it was unanimously resolved to appoint Cllr Nixon as Deputy Chair.**

3. APOLOGIES FOR ABSENCE

Apologies were received for Cllr Peter Broome and Stephen Witt – other commitment.

4. DECLARATION OF MEMBERS' INTEREST

None.

5. CONFIRMATION OF PREVIOUS NOTES

Upon the proposition of Cllr Nixon, seconded by Cllr Fulcher, it was unanimously resolved to approve the notes of the meeting held on 14th January 2026.

6. PRE-APPLICATION ADVICE

A copy of the pre-application advice letter was circulated to Members ahead of the meeting. Alex provided an update and advised that the advice was positive and supportive of the Town Council's proposals for the new cemetery. The letter identified further surveys required but confirmed that the Town Council was currently in a position to submit a planning application.

Adam provided an update on the design and development proposals. Members discussed the lighting requirements and agreed that permanent lighting along the paths would not be necessary, with lighting required only around the building. It was agreed that this would be clarified with the Planning Officer as part of the planning application.

7. FEE PROPOSALS

The CDS Engineering Services fee proposal for mechanical, electrical and structural consultancy to RIBA Stage 3 was received and discussed. Members noted that these services should be incorporated prior to the planning application to ensure a coordinated and robust submission. The proposed fee was £11,195 excluding VAT.

A further CDS fee proposal for the technical reports, designs and surveys required to support the planning application through RIBA Stages 2 and 3, including the Public Consultation and Statement, was also received. The proposed fee was £71,130 excluding VAT.

The Town Clerk asked whether CDS could provide indicative costs and a budget estimate with an action plan for the building and groundwork. Adam confirmed this could be provided, and Alex would

liaise with Callum regarding drainage costs. Cllr Barrett queried whether the proposed fees, particularly for the public consultation and statement, could be reduced. CDS confirmed that the scope could be reviewed and amended if required. Members agreed to discuss and consider the proposals further and make a recommendation to Full Council.

8. GEOTECHNICAL REPORT

The Phase II Geotechnical Report from CDS was received and **NOTED**.

9. REMEDIATION COMPLETION

The remediation letter from CDS was received and **NOTED**.

10. SOIL CARBON ASSESSMENT

Alex introduced Justin from Green Pigeon, who had been working with CDS on other project, and CDS felt the need of his expertise filed as the new cemetery has been reinstated, after the developer remediation completion of the topsoil, and could potentially help develop a planting plan following the proposed Soil Carbon Assessment of the entire site. Justing gave a detailed explanation that was projected via presentation on Teams more information on the process and what can be achieved, and CDS who provided a quote of the fees at cost as they are keen to develop a case study to promote these assessments to Local Authorities across the country to aid the delivery of their net-zero targets and sustainability policies. This could also reflect the Town Council climate action plan and biodiversity policy. The fee proposal included targeted soil sampling and soil testing and soil carbon assessment with spatial management, soil improvement measures and program for ongoing carbon tracking for a proposed fee of £2,357.50, excluding VAT. Members thanks Justing and CDS for the opportunity and confirmed they would discuss at length and recommend to Full Council.

Alex, Adam and Justin left the meeting at 11.15 am.

Members discussed agenda item 7 at length. It was agreed that the Town Clerk would seek costs from Joel Pailes for the recent Public Realm project public consultation to provide a comparison with the CDS proposal. Members noted that CDS had explained that the cemetery consultation would require specialist expertise and a professional consultant to answer questions from the public, which was reflected in the proposed cost.

It was unanimously resolved to recommend that Full Council approve the CDS proposals for:

- **Mechanical, electrical and structural consultancy to RIBA Stage 3 – £11,195 excluding VAT.**
- **Technical reports, designs and surveys to support the planning application through RIBA Stages 2 and 3 – £71,130 excluding VAT, with the understanding that the total fee would be reduced if the cost of the Public Consultation and Statement could be reduced.**

Members also considered agenda item 11 and **unanimously resolved to recommend that Full Council approve the soil carbon assessment at a cost of £2,357.50, with the testing works to commence as advised by CDS.**

The meeting closed at 11.35 am.

Chair's Signature

Date



Minutes of the Leisure Environment and Tourism Committee Meeting held on Tuesday 28th July 2026 at 19.00 in the Council Offices, Ketts Park, Harts Farm Road, Wymondham NR18 0UT.

Present: Councillor (Cllr) Suzanne Nuri Nixon (Chair), Annette James (Deputy Chair), Joy Batley, Lowell Doheny and Lucy Nixon.

Officer: Gina Baker (Administration Assistant).

Member of the Public: Four members of the public were present including Cllr Peter Broome and Cllr Julian Fulcher.

LE032/26: APOLOGIES FOR ABSENCE

None.

LE033/26: DECLARATION OF MEMBERS' INTEREST

None.

LE034/26: CONFIRMATION OF PREVIOUS MINUTES

Upon the proposition of Cllr James and seconded by Cllr Batley it was resolved to approve the minutes of the meeting held on 26th May 2026.

LE035/26: MATTERS ARISING

None.

LE036/26: PUBLIC PARTICIPATION

Agenda item 6 '*Rothbury Park*': Two Guide Leaders presented the proposed design developed by the Brownies and Guides in collaboration with Greening Wymondham. Members noted that the proposals focused on nature-friendly features and that fundraising would take place between now and December towards the proposed items, including a bench with a plaque.

The Guiders advised that support would be required with path construction and that the group would not be able to undertake long-term maintenance. Cllr James suggested contacting the Shed for assistance. Members discussed whether the Town Council's grounds staff could undertake mowing and ongoing maintenance, and whether parents could provide additional support. It was noted that approximately 20 Guide Leaders were involved locally.

Members welcomed the proposed planting but raised concerns regarding the proposed trellis in front of the shed. The Guiders confirmed that the design was not yet final and could be amended. It was noted that Greening Wymondham's role was to provide advice and guidance rather than ongoing maintenance, and that District Councillors could be approached regarding potential grant funding.

Cllr Broome commented on agenda item 8 '*Town Crier for Wymondham*', noting that a Town Crier had not previously been formally appointed and that the role had historically been undertaken by an unpaid volunteer. He questioned whether a retainer would be appropriate should the Council consider appointing a Town Crier.

LE037/26: ROTHBURY PARK

The Guides and Brownies' design plan and planting guide for the area between the play area and Community Hall were received and **noted**.

LE038/26: GROUNDS MAINTENANCE WORKWEAR

The Town Clerk's report was received. Members noted that the proposed branded workwear was in line with arrangements adopted by other Councils and requested that the estimated cost be included in the recommendation to Full Council. Recommendation 6.3 was therefore amended to:

"Approve the purchase of branded workwear at an estimated cost of £430, to enable Grounds Maintenance staff to be clearly identified whilst carrying out their duties on behalf of Wymondham Town Council."

Upon the proposition of Cllr Nixon, seconded by Cllr James, it was resolved to recommend approval by Full Council.

LE039/26: TOWN CRIER FOR WYMONDHAM

Cllr James noted that a Town Crier would be an asset for the Council, particularly given the number of events held in the town. It was confirmed that the role would be voluntary, with reasonable expenses reimbursed by the Town Council, and that Terms of Reference were being prepared. **Upon the proposition of Cllr James, seconded by Cllr Nixon, it was resolved to recruit and appoint a Town Crier for Wymondham.**

LE040/26: NATURE CONSERVATION FUND

Information regarding the South Norfolk District Council Nature Conservation Fund grant was received. **Members agreed to proceed with an application for funding towards the Miyawaki Forest at Browick Recreation Ground.**

LE041/26: MANAGEMENT OF KETTS PARK WOODLAND

The annual update on the management of Kett's Park Woodland and planned works for October 2026 to March 2027 was received and **noted**.

LE042/26: DATE OF THE NEXT MEETING

The next scheduled meeting was **CONFIRMED** as Tuesday 29th September 2026.

LE043/26: The meeting closed at 19.42.

Chair's Signature

Date:

WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	DD
4	Barclays Payflow	Salaries - July	Admin Salaries	9,554.02				
			Estab Salaries	2,282.81				
			Cemetery Salaries	1,976.24				
			TIC Salaries	964.93				
							14,778.00	

..... Chair

.....Deputy Chair

31st July 2026

Debit card payments

JULY 2026

DATE	PAID TO	DESCRIPTION	SERVICES	N/C	Expend	ANALYSIS	VAT	AMOUNT
	Morrisons	Milk	Est - Miscellaneous	4090		£1.65	£0.00	£1.65
	Toolstation	Drill bits	L & E Maintenance	6130		£24.98	£5.00	£29.98
	Intuit Ltd	Assist for Mailchimp	TIC - Tourism Development	8200		£48.29	£9.66	£57.95
	Screwfix	Postfix	L & E Maintenance	6130		£12.48	£2.50	£14.98
	Amazon	Bunting	Est - Miscellaneous	4090		£25.82	£5.17	£30.99
	Morrisons	Kitchen Supplies	Est - Miscellaneous	4090		£16.60	£0.00	£16.60
	Envelopes Ltd	A3 Ivory paper	Admin Print/stationery	4310		£7.45	£1.49	£8.94
			TOTAL			£137.27	£23.82	£161.09

..... Chair

Deputy Chair

31st July 2026

Mayor Engagements

15th July 2026: Attended Mike Gibbons Funeral

18th July 2026: The Shed summer BBQ

18th July 2026: Thetford Civic reception

27th July 2026: Wymondham Arts Society annual exhibition

Rothbury Park – Botanical Baseline Report



Rothbury Park, Wymondham
Botanical Baseline Report

Prepared by Norfolk Wildlife Trust for Wymondham Town Council

July 2026

Rothbury Park – Botanical Baseline Report

Notice

This document has been prepared by Norfolk Wildlife Trust’s Nature Recovery Team for Wymondham Town Council. The document contains eight pages including the cover.

Disclaimer and exclusions

This report documents a snapshot of all recordable wild plants present at Rothbury Park in Wymondham, Norfolk, as of May 2026. As such, areas that have been recently planted with cultivated plants, including botanical borders, flower beds and new native trees, have been excluded from this report.

At the time of agreement, a management plan for the site was already in place, so this report excludes detailed management recommendations.

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Rothbury Park – Botanical Baseline Report

Report summary

Norfolk Wildlife Trust was commissioned by Wymondham Town Council to produce a botanical baseline report for Rothbury Park in Wymondham, Norfolk. The purpose of the report is to quantify and explain the baseline botanical diversity and value of the site for the purpose of informing future management decisions.

The baseline botanical survey was conducted at Rothbury Park on the 28th of May 2026 by Ella Warren-Cooke, Nature Recovery Advisor at Norfolk Wildlife Trust.

Rothbury Park is a semi-urban park used for recreation by the local community and includes green spaces, amenity grassland, planted borders, mature trees, a circular walk and play equipment. The Town Council currently has a project to enhance the park for people and wildlife in partnership with Greening Wymondham, a local environmental community group.

To measure the botanical value of the site, a walkover survey was conducted in a W pattern, stopping at eight different points to record all species present and record a representation of all plant communities across the site. Alongside this, the frequency at which each species was found was also recorded, to give an indication of abundance and distribution across the park.

A total of 62 species were recorded.

These included eight grass species, one rush, a diversity of wildflowers, and one hybrid. Of particular conservation interest was a patch of grassland in the south-west corner of the park, which contained Burnet Saxifrage *Pimpinella saxifraga*, Field Woodrush *Luzula campestris*, Bulbous Buttercup *Ranunculus bulbosus*, Common Sorrel *Rumex acetosa* and Wild Carrot *Daucus carota*.

Among the more widely distributed wildflowers on site were Common Knapweed, Common Mallow, Shepard's Purse, Dove's foot Cranesbill, White Clover and Ribwort Plantain. There was also a high diversity of species from the Daisy family *Asteraceae*, such as Cat's Ear, Common Daisy, Prickly Sowthistle, Smooth Sowthistle, Prickly Lettuce, Cotton Thistle, Bristley Ox-Tongue and Hawks's Beard, all species that support a wide range of invertebrates.

Along the margins of the park were woodier species and those more closely associated with hedgerows, such as Hazel, Elder and Hedge Woundwort.

1. Introduction

1.1 Background

Rothbury Park is a semi-urban park used for recreation by the local community and includes grassland used for amenity, planted up borders, native mature trees, a circular walk and play equipment. The Town Council currently has a project to enhance the park for people and wildlife in partnership with Greening Wymondham. The decision to record the botanical diversity of the site has been made to gain a snapshot of the species present and inform future management decisions.

1.2 Location and local context

Rothbury Park is located in the town of Wymondham, Norfolk. Its grid reference is TG 11108 01933 and a site map can be viewed in the Appendix of this report.

Immediately surrounding Rothbury Park is residential housing, with Rothbury Road immediately to the north. Beyond this, 60 metres (m) north is Wymondham High playing fields, and 160m

Rothbury Park – Botanical Baseline Report

south is Priory Gardens, another local greenspace. Rothbury Park sits as part of a wider network of important greenspaces and habitat 'stepping stones' in Wymondham, both for people and wildlife. In the Local Nature Recovery Strategy context, Norfolk's Local Map shows Rothbury Park sits just outside of 'An Area That Could Become of Particular Importance to Biodiversity (ACP)'.

2. Methodology

A walkover survey of the site was conducted on 27th of May 2026 to assess the baseline botanical value of Rothbury Park and record all flora species observed along with their frequency. This was done by walking in a W pattern across the site, stopping at 8 points to count all floral species.

The baseline botanical survey and report have been conducted and prepared by Ella Warren-Cooke, Nature Recovery Advisor at Norfolk Wildlife Trust.

2.1 Assumptions and constraints

The baseline survey was undertaken at the appropriate time of year for the habitat type, which for grasslands is May-June. Cultivated plants that have been recently introduced to the site were excluded from this survey. This was to ensure the results accurately reflected baseline conditions prior to the enhancement plans being undertaken.

3. Results

3.1 Results summary

A total of 62 plant species were recorded at Rothbury Park.

This includes eight grasses, with Annual Meadow Grass and Rough Meadow Grass most abundant in the north-east corner of the park, and Cocksfoot, Soft Brome, Barren Brome, Wall Barely, and False Oat grass with a relatively even distribution across the site.

A notable patch of Burnet Saxifrage was found in the south west corner of the park, along with Field Woodrush, Common Sorrel, Bulbous Buttercup, Wild Carrot and Spreading Meadow Grass, which represented an attractive piece of grassland and a group of species more typically associated with less disturbed meadows.

Across the rest of the grassland, species such as Ribwort Plantain, Common Daisy, Cat's Ear, Shepard's Purse, White clover, Dove's foot Cranesbill and Common Knapweed were common. Less frequently found species included Dwarf Mallow, Germander Speedwell and Yarrow. The margins of the park contained shrubbier species and those associated with hedgerows, such as Hazel, Elder, Sycamore, Hedge Woundwort, Mugwort, Ivy, Cleavers, Wood Avens and several thistle species. There was also a high diversity of Daisy family *Asteraceae* species overall.

One hybrid was recorded, the Hedge Bindweed X Large Bindweed, for which the hybrid does not have its own name. It is thought to be common but under recorded.

The majority of plant species recorded are considered common on disturbed ground, such as trackways and grassland in parks, however the diversity of them was impressive for such a well-used space. This diversity will offer a range of ecological opportunities for other species, particularly invertebrates, which will go on to support and provide food sources for birds, bats and small mammals. It is also worth noting the interest of the south west corner of the park, which seemed distinct from the other areas in terms of the botanical species present.

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Two species found were unable to be identified to species level due to their dwarfed growth. One was a species of the Brassicaceae family and the other resembled a mayweed from the Asteraceae family.

3.2 Complete species list

The frequency of a species was marked as Frequent (F) if it was recorded in 5 or more stops, Occasional (O) if recorded in 3 or 4 stops, and Rare (R) if recorded in 1 or 2 stops.

Species List		
Common Name	Scientific Name	Frequency
Annual meadow grass	<i>Poa annua</i>	O
Barren brome	<i>Anisantha sterilis</i>	R
Bristley ox-tongue	<i>Helminthotheca echioides</i>	R
Broad leaved dock	<i>Rumex obtusifolius</i>	R
Broadleaf plantain	<i>Plantago major</i>	R
Buckshorn plantain	<i>Plantago coronopus</i>	R
Bulbous buttercup	<i>Ranunculus bulbosus</i>	R
Burnet saxifrage	<i>Pimpinella saxifraga</i>	R
Cat's ear	<i>Hypochaeris radicata</i>	R
Cleavers	<i>Galium aparine</i>	R
Cocksfoot grass	<i>Dactylus glomerata</i>	R
Common chickweed	<i>Stellaria media</i>	R
Common daisy	<i>Bellis perennis</i>	F
Common knapweed	<i>Centaurea nigra</i>	O
Common mallow	<i>Malva sylvestris</i>	O
Common nettle	<i>Urtica dioica</i>	R
Common sorrel	<i>Rumex acetosa</i>	R
Cotton thistle	<i>Onopordum acanthium</i>	R
Cow parsley	<i>Anthriscus sylvestris</i>	R
Creeping buttercup	<i>Ranunculus repens</i>	O
Creeping cinquefoil	<i>Potentilla reptans</i>	R
Cut-leaved cranesbill	<i>Geranium dissectum</i>	R
Dandelion	<i>Taraxacum officinale</i>	F
Dove's foot cranesbill	<i>Geranium molle</i>	O
Dwarf mallow	<i>Malva neglecta</i>	R
Elder	<i>Sambucus nigra</i>	R
False oat grass	<i>Arrhenatherum elatius</i>	R
Field bindweed	<i>Convolvulus arvensis</i>	R
Field woodrush	<i>Luzula campestris</i>	R
Germander speedwell	<i>Veronica chamaedrys</i>	R
Green alkinet	<i>Pentaglottis sempervirens</i>	R
Groundsel	<i>Senecio vulgaris</i>	R
Hawk's beard	<i>Crepis species</i>	R
Hazel	<i>Corylus avellana</i>	R
Hedge bindweed X large bindweed hybrid	<i>Calystegia species</i>	R

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Hedge mustard	<i>Sisymbrium officinale</i>	R
Hedge woundwort	<i>Stachys sylvatica</i>	R
Ivy	<i>Ilex aquifolium</i>	R
Mugwort	<i>Artemisia vulgaris</i>	R
Nipplewort	<i>Lapsana communis</i>	R
Perennial rye grass	<i>Lolium perenne</i>	F
Prickly lettuce	<i>Lactuca serriola</i>	R
Prickly sowthistle	<i>Sonchus asper</i>	R
Ragwort	<i>Senecio jacobaea</i>	R
Ribwort plantain	<i>Plantago lanceolata</i>	F
Rough hawkbit	<i>Leontodon hispidus</i>	R
Rough meadow grass	<i>Poa trivialis</i>	R
Shepherd's Purse	<i>Capsella bursa-pastoris</i>	O
Smooth sow thistle	<i>Sonchus oleraceus</i>	R
Soft brome	<i>Bromus hordeaceus</i>	R
Spear thistle	<i>Cirsium vulgare</i>	R
Spreading Meadow Grass	<i>Poa humilis</i>	R
Stork's bill	<i>Erodium cicutarium</i>	O
Sycamore	<i>Acer pseudoplatanus</i>	R
Wall barley	<i>Hordeum murinum</i>	F
White clover	<i>Trifolium repens</i>	O
White dead nettle	<i>Lamium album</i>	R
Wild carrot	<i>Daucus carota</i>	R
Wood avens	<i>Geum urbanum</i>	R
Yarrow	<i>Achillea millefolium</i>	R

4. Management recommendations

With consideration to the species found, it is recommended varying the height of the grassland vegetation through adjustment to the cutting regime would encourage a greater diversity of plants. For instance, in more floristically diverse areas of the park, such as the south west corner, it is recommended that the frequency of mowing is reduced to allow species to flower and set seed during the main flowering period of March-June. After this, a 'cut and collect' between July-September could take place which will further encourage wildflowers to establish; this is due to most wildflowers having adapted to low nutrient soils, so removing the nutrient-rich cuttings ensures optimal conditions.

There is already a diversity of microhabitats within the Rothbury Park and these will further increase as the enhancement plans are carried out, creating more micro habitats and botanical diversity.

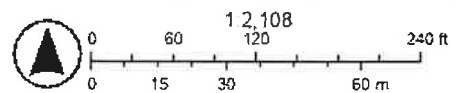
The diversity of plants recorded can be used to gain a snapshot of the potential invertebrates diversity using the site. The number of invertebrate species a single plant species can support can be illustrated by using the Biological Records Centre's Database of Insects and their Food Plants. For example, searching Common Mallow (*Malva sylvestris*) shows 18 associated invertebrates, including beetles, true bugs, butterflies and moths.

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Appendix

Site Map

Rothbury Park, Wymondham



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS user community, Microsoft, Vantor

Esri, Community Maps Contributors, Microsoft, Vantor, Esri UK, Esri, TomTom, Garmin, GeoTechnologies, Inc, MET, NASA, USGS, Norfolk Wildlife Trust

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